

# RECRUITMENT

**Advertisement No: RFRI/3/213/2006-Estt./Vol.VII dated the 27<sup>th</sup> November, 2018**

Applications are invited from the citizens of India who fulfill the requisite qualifications mentioned below in the prescribed format for the following posts.

## **Name of the posts & number of vacancies.**

Sl No.	Name of Posts	Pay Scale	No. of Posts	UR	SC	ST	OBC
1.	Junior Hindi Translator	Pay Level-6 Rs. 35400-112400	1	1	0	0	0
2.	Forest Guard	Pay Level-1 Rs. 18000-56900	1	0	1	0	0

## **(1) Details of Posts and Selection Process:**

Sl. No.	Name of Post	Eligibility	Selection Process
1.	<b>Junior Hindi Translator Pay Level-6 Rs. 35400-112400</b>	<p><b>(i) Age Limit:</b> Not exceeding 30 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.</p> <p><b>(ii) Educational Qualification:</b> Master's degree from a recognized university in Hindi/English with English/Hindi as compulsory/elective subject or as medium of examination at degree level.</p> <p>or</p> <p>Master's degree from a recognized university in any subject other than Hindi/English, with Hindi and English as a compulsory/elective subjects or either of the two as medium of examination and the other as compulsory/elective subject at degree level.</p> <p>or</p> <p>Master's degree from a recognized university in any subject other than Hindi/English, with Hindi/English medium and Hindi/English as compulsory/elective subject as a medium of examination at degree level.</p> <p>or</p> <p>Bachelor's degree of a recognized university with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as a compulsory/elective subject, plus a recognized diploma/certificate course in translation from Hindi to English and vice-versa or two years experience of translation of work from Hindi to English and vice-versa.</p>	The selection will be based on written test and computer skill test in Hindi and English.



2.	<b>Forest Guard</b> <b>Pay Level-1</b> <b>Rs. 18000-56900</b>	<p><b>(i) Age Limit:</b> Not below 18 years or exceeding 27 years. Age relaxation up to 5 years will be allowed for the departmental candidates. Relaxable for government servants in accordance with the instructions or orders issued by the Government of India from time to time.</p> <p><b>(ii) Educational Qualification:</b>  <b>Essential:</b>  (a) 10<sup>th</sup> Pass from Government recognized board.  (b) Certificate in Fire Fighting.</p> <p><b>(iii) Desirable:</b>  (a) Home Guard training.  (b) Experience in relevant trade.</p>	The selection will be based on written test. The post is reserved for SC quota.
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## (2) Important instructions:

- (i) Mere fulfilling of minimum qualification and experience requirement shall not vest any right in the candidate for being called for written examination.
- (ii) All the applications received within due date in response to this advertisement shall be considered for short-listing by a screening committee and only the candidate recommended by the screening committee will be called for appearing in the written examination. The decision of this office will be final and this office will not entertain any correspondence in this regard.
- (iii) **Syllabus and venue of written test:** Written test will be in General English, Numerical Aptitude and General Awareness. For Jr. Hindi Translator test will be in translation from Hindi to English and vice versa and typing in Hindi and English. The test shall be conducted at (1) Rain Forest Research Institute, Jorhat, Assam, (2) Forest Research Centre for Bamboo and Rattan, Aizawl, Mizoram and (3) Forest Research Centre for Livelihoods and Extension, Agartala, Tripura.
- (iv) **Application Fee:** Non- refundable Demand Draft of **Rs. 300.00 (Rupees Three Hundred)** only from any nationalized Bank in favour of **Director, Rain Forest Research Institute, Jorhat**. Persons with Disabilities (PWD) and Female candidates are exempted from payment of fees. SC/ST candidates who apply against the vacancy of their respective quota are also exempted from payment of fees. Relaxation in fees is not applicable to SC/ST/OBC candidates applying against unreserved posts.
- (v) **Age Limit:** The age should not exceed the limit prescribed for each category of post **as on 31/01/2019** i.e. the closing date of receipt of applications. Upper age limit may be relaxed as per Govt. of India Order in respect of SC/ST (five years) and OBC (three years) for candidates who apply against reserved posts only. Relaxation in age is not applicable to SC/ST/OBC candidates applying against unreserved posts.
- (vi) No TA / DA will be admissible to the candidates for appearing in written test. However, SC/ST candidates who apply against their reserved quota will be paid TA on shortest route subject to production of 2nd Class Railway / Bus Ticket.
- (vii) Last date of receipt of application is **31/01/2019**.
- (viii) The Director, R.F.R.I., Jorhat reserves right to increase or decrease the posts or not to fill any or all advertised posts without assigning any reasons.



### 3. How to apply:

- (i) Interested candidates who fulfill all the requirements and willing to serve anywhere in India may apply to the Director, Rain Forest Research Institute, Sotai Ali, Chenijan, Jorhat-785010, Assam along with self attested copies of:
- Certificate of proof of age.
  - Certificates, Mark-sheets etc. of educational qualification/other essential and desirable qualifications.
  - Certificate issued by the competent authority in prescribed format in support of claim belonging to SC/ST/OBC/PWD, as applicable. In case the certificate is in a local vernacular language, its English translation should be submitted.
  - Certificate in support of claim for age relaxation/ fee concession, as applicable.
  - The envelope containing the application should be marked as "**Application for the post of \_\_\_\_\_**".

### 4. INVALID APPLICATION:

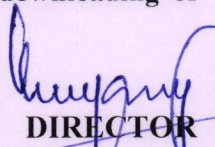
- a. Applications may be rejected due to reasons such as:-
- Incomplete or illegible and not submitted on prescribed format.
  - Unsigned/undated/without photograph.
  - Without proper certificate in respect of SC/ST/OBC/PWD.
  - Under aged/ over aged candidates.
  - Not possessing the requisite educational qualification at the time of submitting applications.
  - Educational qualification not recognized.
  - Application received after due date.
  - Application without prescribed fee for UR and OBC category.
  - Any other irregularity like mutilated or damaged application/documents, etc.
  - Certified true copies of testimonial not enclosed etc.

The selected candidates will be primarily required to work in Rain Forest Research Institute, Jorhat, Assam /Forest Research Centre for Bamboo & Rattan, Aizawl, Forest Research Centre for Livelihoods and Extension, Agartala, Tripura. However, they may also be required to serve anywhere in India under Indian Council of Forestry Research and Education, Dehradun and its institutes.

Candidates already employed in the service of Govt. / Autonomous organization may send their applications through proper channel. They are required to submit '**No Objection Certificate**' along with application from previous employer.

The decision of the Director, Rain Forest Research Institute, Jorhat in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of written test and not to fill up all or any of the posts will be final. The Director, RFRI reserves the right to cancel the recruitment process any time due to any administrative exigency.

**RFRI will not be responsible for loss or delay in postal service. Candidates are requested to visit official web site - [www.icfre.org](http://www.icfre.org) – under option Recruitments for details of the advertisement, and downloading of Application Form.**

  
**DIRECTOR**  
Rain Forest Research Institute  
Jorhat, Assam

## Format of the Application Form

To,

**The Director,**  
Rain Forest Research Institute,  
P.B. No. 136, Deovan, Sotai,  
Jorhat-785001, Assam.

Affixed self  
attested passport  
size photograph

**Application for the Post of** \_\_\_\_\_.

1. Advertisement No. : .....
2. Amount of Application Fee :Rs.....D.D. No.....Date.....  
Name of Bank.....
3. Name of Applicant (in Block Letters) : .....
4. Father's / Husband Name : .....
5. Date of Birth : .....
6. Age as on 31-01-2019 :..... Years .....Months..... Days
7. Nationality : .....
8. Whether SC/ST/OBC/PWD (Specify) : .....
9. Sex: Male / Female : .....
10. Address for correspondence : .....
11. Mobile No. / : .....
- e-mail address : .....
12. Educational qualification :

Exam Passed	Year	Board / School

13. Experience if any:
14. Choice of venue of written examination : (Please tick the choice)  
(1) RFRI, Jorhat (2) ARCBR, Aizwal (3) CFLE, Agartala
15. I hereby declare that the above information is correct to the best of knowledge and belief that nothing has been concealed or distorted. If any time, I am found to have concealed/ distorted any material information, my appointment shall be liable for summarily termination.

Place: \_\_\_\_\_

Signature of Candidate

Date: \_\_\_\_\_