

R/16(CIRCULAR)/ADVT-CDL/IF/627

The Indian Forester
Forest Research Institute,
P.O. New Forest, Dehradun

Dated - 25/11/2019

Editor, The Indian Forester journal, Forest Research Institute, Dehradun requires to engage one office clerk/computer operator for The Indian Forester Office, FRI, Dehradun. Applications are invited from desirous.

Essential Qualifications:

1. Graduate (Art/Science subject).
2. Having good communication skill and fluency in English and Hindi (written and verbal)
3. Three years experience in data entry, data collection, computer typing & operating in any Publishing house/Subscription agency/ reputed institute/organization.

Terms & Conditions

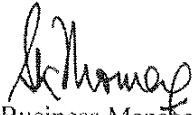
1. Initial appointment is for Eleven Months on contract basis (Extendable to subsequent years based on performance).
2. The suitable person will get monthly wages payable of Rs.18000/- lump sum with no additional allowances.
3. The age limit shall be 35 years on the 1st day of December of the year in which the application is submitted. The upper age limit is relaxable upto 5 years in case of candidates belonging to Scheduled Castes/Scheduled Tribes, Women, Physically handicapped and OBC applicants.
4. In the event of desiring earlier termination of the contract. He/ She shall have to give at least two months advance notice to the Editor, Indian Forester.
5. No TA/DA etc. will be paid from this office to the candidates for attending the interview.

Application along with attested copies of certificates in support of qualification, experience etc. may be sent to office of The Editor, Indian Forester latest by 25-12-2019 positively. Applications received after the scheduled closing date, not accompanied by required certificates/documents, incomplete, unsigned and not as per any of the conditions of this advertisement will be rejected.

The advertisement is also available on website: <http://fri.icfre.gov.in>.

Application format:

1. Name in full (Capital Letter); 2. Gender; 3. Father's name; 4. Mother's name; 5. Qualification; 6. Complete Mailing address and contact number; 7. Complete Permanent Address; 8. Date of Birth; 9. Nationality; 10. Experience; 11. Specialization if any; 12. A passport size photograph should be pasted on the top right corner of the application.


Business Manager 25/11/19
The Indian Forester
F.R.I., Dehra dun

Note: The A4" size envelope containing complete application should be super scribed as
**"APPLICATION FOR THE POST OF OFFICE CLERK/COMPUTER OPERATOR FOR
THE INDIAN FORESTER OFFICE"**