



हिमालयन वन अनुसंधान संस्थान
HIMALAYAN FOREST RESEARCH INSTITUTE
(Indian Council of Forestry Research & Education)
Conifer Campus, Panthaghati, Shimla - 171 009

E-MAIL: dir_hfri@icfre.org

RECRUITMENT NOTIFICATION
Advt. No. HFRI/2018-2

Applications are invited from eligible Indian citizens for filling up of the following posts in Himalayan Forest Research Institute, Shimla. These posts carry all India transfer liability in ICFRE Institutes/ Centres. The detailed information (terms & conditions, proforma etc) may be downloaded from our official website: <http://hfri.icfre.org> or <http://www.icfre.org>

S N	Name of Posts	Pay Scale	No. of vacancies	UR	SC	ST	OBC	PH	Educational Qualification	Age
1	Forester	7 th CPC Pay Matrix level -2 Pay Scale 19900-63200	01	01	-	-	-	-	12 th Pass from Central/ State Board. Physical Standards: <u>Men:</u> a) Walk: 25 kms in 4 hours b) Height Minimum 165 cms. c) Chest 79 cms without expansion and 84 cms with expansion. <u>Women:</u> a) Walk: 14 kms in 4 hours b) Height Minimum 150 cms. c) Chest 74 cms without expansion and 79 cms with expansion. (Physical standards in respect of Scheduled Tribes men and women candidate will be relaxable upto 5 cms in height & 4 cms each in respect of chest without and with expansion)	Not below 18 years or exceeding 27 years. Relaxation will be allowed for the departmental candidates as per ICFRE Rules. Relaxable for Govt. servants in accordance with instructions or orders issued by the Govt. of India from time to time.

2	Driver (Ordinary Grade)	7 th CPC Pay Matrix level -2 Pay Scale 19900-63200	02	01	01	-	-	-	<p>Essential: i) Matriculation from recognized board. ii) Possession of a valid driving license for motor cars. iii) Experience of driving a motor car for three years or more. iv) Must qualify driving test.</p> <p>Desirable: Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles).</p>	Not below 18 years or exceeding 27 years. Upper age limit for SC candidates is 32 years. Age relaxation upto 5 years will be allowed for the departmental candidates. Relaxable for Govt. servants in accordance with instructions or orders issued by the Government of India from time to time.
3	Forest Guard	7 th CPC Pay Matrix level-1, Pay Scale 18000-56900	03	02	-	-	01	-	<p>10th standard pass from Government recognized Board. Physical Standards: <u>Men:</u> d) Walk: 25 kms in 4 hours e) Height Minimum 165 cms. f) Chest 79 cms without expansion and 84 cms with expansion. <u>Women:</u> d) Walk: 14 kms in 4 hours e) Height Minimum 150 cms. f) Chest 74 cms without expansion and 79 cms with expansion. (Physical standards in respect of Scheduled Tribes men and women candidate will be relaxable upto 5 cms in height & 4 cms each in respect of chest without and with expansion)</p>	Not below 18 years or exceeding 27 years. Upper age for OBC candidates will be 30 years. Age relaxation upto 5 years limit will be allowed for the departmental candidates. Relaxable for Govt. servants in accordance with instructions or orders issued by the Government of India from time to time.
4	Multi Tasking Staff (Safai Karam- chari)	7 th CPC Pay Matrix level-1, Pay Scale 18000-56900	01	01	-	-	-	-	<p>10th standard pass certificate from recognized Board/ recognized school.</p> <p>Desirable: 3 years or more experience in relevant trade (i.e. Sweeping and Cleaning).</p>	Not below 18 years or exceeding 27 years. Age relaxation up to 5 years will be allowed for the departmental candidates.


 DIRECTOR
 HFRI, SHIMLA

18/7



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EXAM SCHEME AND PATTERN FOR GROUP-C POSTS

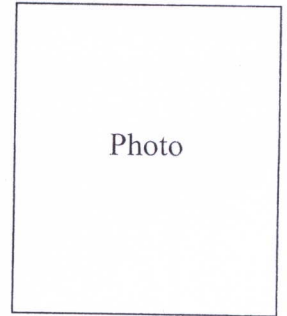
Sl. No	Name of Post	Pattern of Examination	Max. Marks	Minimum Qualifying Marks	Duration
1	Forester	12th Level (10+2) i) Basic Science related to Forestry – 25 Marks ii) Arithmetic & Reasoning – 40 Marks iii) General Awareness – 25 Marks iv) English – 10 Marks	100 Marks	40 Marks	2 hours
2	Driver	10th Level (Matriculation) i) General awareness – 25 Marks ii) Driving & Traffic Rules – 40 Marks iii) General English – 25 Marks iv) Numerical Aptitude – 10 Marks	100 Marks	40 Marks	2 hours
3	Forest Guard	10th Level (Matriculation) i) Basic Science related to Forestry – 25 Marks ii) Arithmetic & Reasoning – 40 Marks iii) General Awareness – 25 Marks v) General English – 10 Marks	100 Marks	40 Marks	2 hours
4	Multi Tasking Staff (Safai Karamchari)	10th Level (Matriculation) i) General Intelligence & Reasoning – 25 Marks ii) General Awareness – 25 Marks iii) Numerical Aptitude – 25 Marks iv) General English – 25 Marks	100 Marks	40 Marks	2 hours

Note-

1. Each correct answer will carry one mark. 1/4th Mark will be deducted for each incorrect/ wrong answer.
2. For the post at Sl. No. 4, candidates shall be selected as per highest merit based on written examination only.
3. Five times of number of vacancies for the post at Sl. No. 1, 2 & 3 will be called for Skill test/ Physical test /Driving test shortlisted from the merit list of written examination. Skill test/ Physical test / Driving test will be of qualifying nature and final merit list will be prepared after Skill test/ Physical test/Driving test for these posts.
4. In case of equal marks/ tie up marks in the written examination, the merit will be decided based on the ranking in the various sub-sections in progressive order. For example, Sub section (i) will have higher priority than sub section (ii) and so on. In the event of all equality, older candidates shall be placed at higher merit as per their Date of Birth.

APPLICATION FORM

- 1 Post Applied _____
- 2 Amount of application/processing fee & Bank Draft No _____ dated _____ ₹ _____
- 3 Full Name (In Block letters) _____
- 4 Father's/ Husband's Name _____
- 5 Correspondence Address with Pin code (in Block letter) _____
Mobile/ Phone Number with STD code, if any. _____
- 6 Permanent Address with Pin code (in Block letters) Mobile/ Phone Number with STD code, if any. _____
- 7 Category to which belong: (If SC/ST/OBC or other, please attach self attested Photostat copy of related Certificate). _____
- 8 Sex Male _____ Female _____
- 9 a) Date of Birth Date _____ Month _____ Year _____
b) Age as on the last date of receipt of application i.e. as on _____
- 10 Whether age relaxation claimed, if so indicate Category _____
- 11 Whether exemption of fee claimed if so, indicate category. _____
- 12 Educational Qualification (Please attach self attested Photostat copy of certificates and mark sheets). In case of Driver (Ordinary Grade), also attach a self attested copy of valid driving License issued by competent authority. _____



Sl N	Examination Passed (Tenth onwards)	Name of Board/ University	Month & Year of Passing	Subjects	Marks Obtained Total Marks	Percentage of Marks
1						
2						
3						

13 Experience

Sl. N	Post Held	Name of Employer	Period		Pay Scale
			From	To	

- 14 Whether the candidate is under any contractual obligation to serve Central/ State Govt./ any other Public Sector Undertakings or Autonomous body and if so, give details (Attach NOC, if applicable)
- 15 List of Documents attached:
1. _____
2. _____
3. _____

DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / application is liable to be cancelled/ terminated.

PLACE _____

DATE _____

Signature of Candidate
Name of the Applicant _____

Remarks of the forwarding Authority (in case of Govt. Employees):

Certified that

- i) The particulars furnished by Sh./ Smt. _____ are correct
- ii) There is no vigilance /disciplinary case either pending or contemplated against him/ her
- iii) Integrity of the applicant is certified
- iv) Photocopies of the up-to-date ACRs attested by an officer not below the Rank of an Under Secretary to the Government of India are enclosed.

(Signature of Head of the Department/
Forwarding Authority)

Date :

Name _____

Department _____

Telephone /(Fax No.) _____

General Instructions:

- i) Application form can be downloaded from website: <http://hfri.icfre.org> or <http://www.icfre.org>
- ii) The application form can be typed on A4 size paper from the sample application form made available on the website.
- iii) Candidates who wish to apply for more than one post should apply separately for each post and pay the fee for each post separately in the prescribed manner. **Applicants who had applied earlier against this office Advertisement No. HFRI/2018-1 appeared in "The Indian Express" and "Amar Ujala" on dated 18th May, 2018 for the posts of Forest Guard and Forester, need not to apply again. There will be a combined written tests for both the advertisements.**
- iv) Wrong information, false/forged copy of certificates/documents may lead to the application getting rejected altogether.
- v) **A Non-refundable application fee and processing fee (₹200+100) of Rs. 300-00 is to be deposited by the candidates belonging to General and OBC categories. Rs. 100-00 (Processing Fee) is to be deposited by the candidates belonging to SC/ST/PH (differently abled persons) candidates through Demand Draft of any Nationalized Bank drawn in favour of Director, HFRI payable at Shimla.**
- vi) **SC/ST/PH candidates are exempted from the payment of the application fee. Only processing fee is to be paid by them.**
- vii) All Posts are temporary in nature but likely to be made permanent
- viii) The Director, HFRI reserves right to increase or decrease the posts or not to fill any or all the advertised posts without assigning any reasons.
- ix) Age relaxation will be allowed for the departmental candidates as per ICFRE Rules.
- x) In case of departmental candidate, it is mandatory to attach relevant service experience certificate (mentioning name, present designation/post, present pay level as per 7th CPC, present location/ office address, etc.) on official letter head from competent authority in the application form.
- xi) The crucial date for determining the **age limit** shall be the last date of receipt of applications.
- xii) **No interview will be conducted for advertised posts, however, physical fitness test and driving test will be conducted wherever applicable.**
- xiii) Only Indian citizens are eligible to apply.
- xiv) **Only those candidates will be eligible for written examination, whose applications will be found in order after the necessary screening/ scrutiny.**
- xv) Candidates must attach photocopies of certificates / documents (self attested) with the application form regarding the necessary qualifications etc. for the relevant post. In absence of such documents, the application can be rejected straightaway.

- xvi) One photograph should be affixed on the application form. However, the candidates are required to send two additional identical photographs separately along with the application form, duly stapled on the first page of the filled in application form, with their name written in capital letters at the back side of the photographs.
- xvii) The applications complete in all respect should be sent to **"The Head of Office, Recruitment Cell, Himalayan Forest Research Institute, Conifer Campus, Panthaghati, Shimla (HP)-171 013"**. Last date for receipt of application is **17-08-2018**. For the candidates residing in Jammu & Kashmir State and Lahaul & Spiti District and Pangni sub division of Chamba District of Himachal Pradesh, the last date of receipt of application is **31-08-2018**. Application received after the prescribed last date will be rejected straightaway.
- xviii) Unsigned/ incomplete applications in any respect and applications not as per the prescribed format are liable to be rejected and the onus of such rejection would be on the candidate.
- xix) Govt. servants applying for the above posts should forward their applications" through proper channel" and should enclose **"No Objection Certificate"** issued by their Appointing Authority. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve the official within the time specified in the offer of appointment.
- xx) Candidates should superscribe the words **"Application for the post of Forester/ Driver/Forest Guard/ MTS" as the case may be, on the top of the envelope. The institute shall not be responsible for any postal delay or loss during the postal transit.**
- xxi) The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01-01-2004.
- xxii) The mere fact that candidate has been called for written examination and /or physical test does not imply that his candidature has been finally cleared by HFRI. The candidate must note that if his ineligibility is detected at any stage before or after the written examination and/ or Driving/ Physical Test or if the conditions prescribed in the Rules and instructions given in the Advertisement or any other additional information/ documents called for at any stage are not complied with, within the time specified therein, his candidature will be liable for cancellation. The HFRI will not be responsible for cancellation of candidature on this account.
- xxiii) Canvassing in any form for/ by the applicant shall not be entertained.
- xxiv) Legal disputes, if any, shall be subject to the jurisdiction of the competent Courts at Shimla, Himachal Pradesh.


18/08/17
DIRECTOR
HFRI SHIMLA